**Padbury Parish Council**

Minutes of a virtual meeting of Padbury Parish Council held on Tuesday 8th September at 7.30pm

Present: Councillors: M Long, Chairman; S Dickens, Vice Chairman; F Morris; V Murray; M Williamson; P Burton

Also present: P Molloy, Parish Clerk; Councillors: J Chilver; Sir B Stanier & Dr D Miah

# Period of Public Questions:

An email received from the Padbury Community Hub was read out which provided an update regarding the plans to try and purchase the Four & 20.

The meeting commenced at 7.30pm.

# 22. Apologies – Cllr S Renshell

# 23. Declarations of Interest – None

# 24. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 14th July 2020 - PPC/02/2021.

**25. Casual Vacancy**

The Elections Officer has advised that no one has called for a bye-election and that the Parish Council may co-opt a suitably qualified candidate. An application had been tendered by Dr Delroze Miah. **Resolved** toco-opt Dr Delroze Miah as Councillor for Padbury Parish Council. Councillor Delroze Miah signed his acceptance of office. The Clerk to liaise regarding contact information and also provide a copy of the Declaration of Interest which needs to be completed and forwarded to the Elections Officer.

# 26. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – The first meeting of the Pavilion rebuild working group is due to take place remotely on the 10th September 2020. Agenda has been circulated. Members **resolved** the Terms of Reference.
* Pavilion storage heaters – Smart meters to be fitted if possible. Smart meter installations are currently on hold. Clerk to chase.
* Electric box housing switches for path lights is now locked. Clerk has requested a copy of the key.
* Play Area Lease – Chandler Ray dealing with the Land Registry. Councillor Long to chase.
* Play area (weekly inspection) – Damaged bench, Councillor Dickens to see if he can repair.
* Play area and multi-use games area signage – Based on RoSPA advice regarding signage, artwork is being amended and await new quote.
* Playing fields – Councillor Morris advised that he has been unable to find anyone to provide quotes for the blocked drains, he will keep looking.
* Football Club – Started training on the 8th August. Members to note that the invoice for the 1st half of the rent has been issued.
* Members **resolved** the risk assessment that was carried out for the pavilion.
* Councillor Murray advised that there was a broken panel in the multi-use games area – Councillor Morris to replace.

# 27. Planning

27.1 New Applications: Members noted the following applications made since the last meeting:

* 20/02778/APP – Variation of condition 2 on application 19/03647/APP, replace drawing and replace with drawing 531-08A – Orchard House, Winslow Road. This application was received today, Clerk to ask for an extension.
* 20/02352/APP – Single storey side extension – The Ramblers, Main Street. Council comments added.
* 20/02354/ALB – Single storey side extension, for new opening in existing side wall of property to create access – The Ramblers, Main Street. Council comments added.

27.2 Members noted the following decisions made by Buckinghamshire Council:

* 20/01897/ALB - Change of use from the public house (use Class A4 drinking establishments and A3 restaurants and cafes) to a single dwelling (use Class C3a dwelling house) – Four and 20, Main Street. **Listed building consent not required.**
* 20/01427/ALB – Works to improve and repair the roof of listed building – College Farm, Main Street. **Listed building consent.**
* 20/01603/APP – Demolition of existing building and replace with one dwelling – Former telephone repeater station, Winslow Road. **Approved.**
* 20/01222/APP - Demolition of existing pole barn and replacement with agricultural barn for dry storage of feed and hay for grazing sheep, pens for lambing and sheering plus isolation and quarantine pens and a dry area section for the keeping of site ground maintenance equipment - Land at White Bridge, Steeple Claydon. Parish Council comments added on 17th April. **Approved.**

27.3 Members noted the following applications awaiting determination by Buckinghamshire Council:

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street – objection raised. Letter sent to Aylesbury Vale District Council regarding Section 215. Councillor Chilver to provide an update.
* 20/01896/APP – Change of use from the public house (use Class A4 drinking establishments and A3 restaurants and cafes) to a single dwelling (use Class C3a dwelling house) – Four and 20, Main Street. Following the last Padbury Parish Council meeting, the parish council were made aware of the Padbury Community Hub committee’s proposed plans to purchase the Four & 20 and maintain it as a community asset. The councillors resolved to add a comment on the planning application. The wording of the comment was agreed by the councillors by an exchange of emails. The councillors **resolved** to record this resolution in these minutes.

27.4 Other Planning issues: Members noted:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Certificate refused. Appeal has been lodged. **Appeal allowed.** Councillor Chilver to provide update.

# 28. Finance

28.1 Members **resolved** to note that the balances for the bank accounts as at 31st August 2020 are as follows:

* Barclays Community Current account ending 959 £20,384.44.
* Barclays savings account ending 970 £18,432.09.
* Barclays Millennium Wood account ending 198 £6,287.00.

28.2 Members **resolved** to make the following payments:

Paid between meetings:

* NPower - £209.17 (£199.21+ £9.96 VAT) - Pavilion electricity 6/4/20 – 23/6/20 - direct debit 6/8/20
* NPower - £13.44 (£11.20 + £2.24 VAT) – Unmetered street lighting June 2020 – direct debit 17/8/20
* NPower - £233.35 (£194.46 + £38.89 VAT) – Unmetered street lighting June 2020 – direct debit 17/8/20
* P Molloy - £408.62 - July salary £389.30 + £19.32 expenses, cheque 102149
* R Gough - £45.00 – July caretaking salary, cheque 102150
* P Burton - £42.00 – Training course, cheque 102151
* F Morris - £140.39 – Items for Pavilion, wall dispensers, sanitiser etc, cheque 102152
* R Gough - £108.00 – Mowing playing fields during July, cheque 102153

Payments agreed at meeting:

* P Molloy- £403.49 – August salary (£343.50) and expenses (£59.99 Microsoft subscription) – Cheque 102154
* R Gough – £45.00 – August caretaking costs – Cheque 102155
* Lynch Garden Services - £710 – Village grass cutting 16/7 & 12/8 and playground grass cutting 23/7, 6/8 & 20/8 – cheque 102156
* NPower - £13.88 (£11.57 + £2.31 VAT) – Unmetered street lighting July 2020 – direct debit 14/9/20
* NPower - £241.13 (£200.94 + £40.19 VAT) – Unmetered street lighting July 2020 – direct debit 14/9/20
* Phillips Print - £168.46 – August/September Pump – Cheque 102157

28.3 Members **resolved** to note the following income:

* Padbury Tennis Club – 50% of rent & electricity charges - £223.93

28.4 Members **resolved** the following bank transfers from the Millennium Wood account to the current account:

* £157.61 – for the picnic table
* £45.00 – fuel costs for mowing the woods

28.5Members **resolved** to note and agreed the Income, Expenditure, Summary and Budget year to date statements as of 31st August 2020.

28.6 Annual Governance and Accountability Return: Members are advised that the annual accounts were forwarded to the external auditor on 15th June 2020.

Dates for the 2019/20 return have been extended as follows:

* The publication date for final, audited, accounts for local councils will move from 30th September to 30th November 2020.
* Members to note that the notice of public rights and publication was issued on the 17th June 2020. The public inspection period is 22nd June to 31st July 2020 – no requests received and inspection period now expired.

# 29. Other Parish Council Business

* Website Accessibility (Wordpress automatic renewal on 26/9/20) – Members to note that this has been cancelled. Members **resolved** the following for the new website – Accessibility Statement, The Publication Scheme, Website Content/Approval. Councillor Burton has received the contract from TEEC and will circulate for comment. Members **resolved** that Councillor Burton can sign the contract and instruct TEEC to go live with the new website as soon as possible.
* Members discussed the redacting of signatures on documents posted on the website as concerns raised regarding possible fraudulent use. Members **resolved** that signatures would be redacted.
* Winslow & Villages Community Board meeting being held on the 29th September at 7pm – Councillor Burton will try to attend.
* Thornborough Road – Overgrown hedges. Members to note that the works have been carried out.
* Members discussed signage placed on the grass verges. Members **resolved** to notify Buckinghamshire Council of any infringements of the rules as stated in the devolved services agreement for their action and enforcement.
* NBPPC email dated 27/8/20 - Government consultation on changes to current planning system. Councillors Long and Burton provided an update. Councillor Chilver advised that nothing was decided yet. Concerns regarding rural areas and a lack of say.
* Members discussed email received from Heartcibo – pop up bistro. It was suggested that maybe the village hall could use them, details to be forwarded to village hall committee.
* The church has asked for permission to place Christmas trees around the village (full details in their letter dated 1st Sept.). Also they have requested that the Padbury Parish Council Christmas tree and lights could be switched on on the 4th December. Members **resolved** to grant this request. Councillors Morris and Dickinson to action.

# 30. Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk has raised concerns re grass verges with Buckinghamshire Council. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Councillor Chilver chasing.
* Bus stops (two by new development) – Improvements to be undertaken but consultation has yet to be carried out.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing, however no deadline date set. Under Section 106 a pelican or toucan crossing to be installed. The next Section 106 development programme meeting is being held in April. This crossing will be pushed forward as priority but is subject to feasibility study and safety audits. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location. The consultation between Transport for Buckinghamshire and the Parish Council is yet to be arranged. The clerk is chasing.

# 31. Highways

* Broken grate on Lower Way – Members noted that this has now been fixed.

# 32. Dates of next meetings – Padbury Parish Council – Members are asked to note:

13th October 2020; 10th November 2020; 8th December 2020

Meeting closed at 8.45pm

Signed…….………………………………Chairman / Date…………………………